INTEGRITY • EXPERIENCE • KNOWLEDGE • PERFORMANCE • INTEGRITY • EXPERIENCE • KNOWLEDGE • PERFORMANCE

# LEAH M. JOPPY & Associates





Leah M. Joppy & Associates is an SBA-certified Woman-owned business specializing in leadership training and development, executive coaching and organizational development services. For over 25 years, we provide excellent service and deliver results on time and within budget. LMJA scored 97% on Dun & Bradstreet's Customer Service Open Rating.

# **KEY CLIENTS**

#### **GOVERNMENT**

- U.S. Department of Education
- U.S. Department of Energy
- U.S. Department of Transportation -Volpe Center, MA
- U.S. Department of Veterans Affairs
- U.S. Department of Agriculture- FSIS
- U.S. Census Bureau
- U.S. Patent and Trademark Office
- U.S. Department of Health and Human Services
- U.S. Consumer Product Safety Commission
- DC Pretrial Services Agency (PSA)
- DC Court Services and Offender Supervision Agency (CSOSA)

## **EDUCATION**

Coppin State University Montgomery County Public Schools Montgomery College American Association of Colleges

## UTILITIES

Washington Suburban Sanitation Commission (WSSC)

## CORPORATE

Science and Technology Corporation

# CERTIFICATIONS

#### **GENERAL SERVICES ADMINISTRATION (GSA)**

Contract Number: GS02F0082W NAICS : 611430, 541611, 541612, 541618

MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT) Certification Number: DOT MBE 12-312

#### MONTGOMERY COUNTY, MD

Certified Minority, Female and Disabled-Owned Business Program (MFD)

U.S. SMALL BUSINESS ADMINISTRATION (SBA) Certified Woman-owned business

# **OUR SERVICES**

Curriculum & Consultative Services: Founded in 1992, LMJA provides leadership training at all levels. We provide motivating course facilitation that translates into positive behavior that benefits both the individual and the organization. We provide career development, executive coaching and HR support/consulting services. The following is a partial list of our training and consultative services.



## HUMAN RESOURCES DEVELOPMENT

- EEO/Diversity Labor Relations
- Diversity, Equity and Inclusion
- Staffing and Recruiting
- Position Classification
- Job and Qualification Analysis
- Increasing Employee Performance
- Managing Performance Problems

# **ASSESSMENT TOOLS**

- Strengthsfinder
- MBTI Step 1 and 2
- True Colors
- DiSC
- What's My Leadership Style?
- What's My Communication Style?
- Thomas Kilmann Conflict Instrument
- Emotional Intelligence: EQi 2.0 and EQ360
- Hardiness Gauge A Resiliency Assessment



#### **LEADERSHIP**

We provide leadership development opportunities for all levels of employees.

#### **Certificate Programs:**

- Journey to Leadership Program GS5-GS9 and entry level employees
- Escalade Leadership Program GS11-GS14 and midlevel employees

#### **Executive and Career Coaching**

• Tier 1, Tier 2, Tier 3 and Tier 4

# Mediation

**Retreat Facilitation** 

#### **Personal Development Series:**

- Managing a Hybrid Work Schedule A Balancing Act
- How to Influence People
- Effective Communication
- Effective Problem-Solving and Decision-Making
- Briefing and Presentation Skills
- Exploring Mindfulness
- Career Management -Crafting a Successful Individual Development Plan

#### **Professional Development Series:**

- Managing Former Peers
- Understanding Generational Diversity
- Dealing with Conflict in Teams
- Increasing Team Motivation and Engagement
- The Foundation of Leadership The New Supervisor
- Writing for High Impact and Clarity

#### **Organizational Development Series:**

- Cultural Values Assessment (CVA)
- Leading Organizational Change
- Training Evaluation The Kirkpatrick Evaluation Model
- Strategic Planning and Implementation
- Business Process Improvement